

2840 HWY 35, ROOM 125 ROCKPORT, TX 78382 PHONE (361)790-0130 FAX (361)790-5402

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# Aransas County Justice of the Peace, Precinct 1

# **County Court Mission Statement**

To impartially administer justice in a fair and efficient manner, so that trust and accountability are exemplified to the public that we serve.

## **County Court Vision**

The mission of the Aransas County Justice of the Peace Court is to provide a fair and effective process for the citizens who are charged with violations of state law and/or county ordinances.

## **Contacts & Locations**

We are located at 2840 Hwy 35 N, Room 121, on the North side of Harbor Oaks Shopping Center in Rockport, TX, 78382.

For general court information & collections information, please call 361-790-0130 or visit <a href="https://www.aransascountytx.gov/jp1.">www.aransascountytx.gov/jp1.</a>

# Ways to Enter a Plea or Request a Court Date

To obtain a plea form, visit <a href="www.aransascountytx.gov/jp1.">www.aransascountytx.gov/jp1.</a> Under "Forms", select the "Criminal" tab and click on "Plea Entry Form". Complete the Plea Entry form and submit using one of the below options:

## By Email:

Jp1@aransascounty.org

## By Fax:

361-790-5402

## In person at:

2840 HWY 35 N, Room 121, Rockport, Texas, 78382

\*\*Dropbox is located on north end of parking lot, next to Aransas County Sheriff's car. The box is black and silver. Be sure to put in a sealed envelope and include your name.

# Electronic signature (If unable to print a form):

If you do not have access to a printer or scanner, the office can email you a form for an electronic signature. Call 361-790-0130 for more information

# VERBAL PLEAS ARE NOT ACCEPTED.



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## How to pay a citation:

## **Payment Arrangements**

If you cannot afford to pay a citation in full, you may be eligible for one of the following:

- Payment Plan
- Deferred Disposition
- Defensive Driving Course
- Community service

You must contact the Court at 361-790-0130 or <u>ip1@aransascounty.org</u> to determine eligibility <u>prior</u> to a making a payment, or you can visit <u>www.aransascountytx.gov/jp1</u> for additional options.

#### Online Payment Instructions for Traffic Fines/Payment Plans/Civil Fees:

*Criminal*- You will need to know either your *ticket number*, citation number, or case number and the *amount you wish to pay*. This is needed for all online payments.

\*Please be advised that it will take at least **24** hours for our office to receive your payment. Please **send a copy of your** receipt confirmation to our office at jp2@aransascounty.org.

\*\*There will be a \$5.95 fee added to your payment to cover the third-party processing fee.

## Follow the steps below for online payments:

- Go to www.officialpayments.com
- Select "Local Payments" as your payment option.
- Enter Jurisdiction Code <u>6595</u> and then select "<u>Make a Payment</u>." The page will refresh.
- Select "<u>Citations</u>" as your payment type under the third tab. Click on "<u>Make a Payment</u>."
- Enter amount being paid and select your card type (debit or credit). Select "Continue."
- **Accept** Agreement.
- At this point, you can either choose to "<u>Create an Account</u>" for future use, or "<u>Continue as Guest</u>" for a one-time payment.
- Fill in all blanks.
  - When filling in the blanks with First and Last name, you will need to enter the name of the **Defendant**.
  - When filling out the Address, Town/City, State, Zip Code, Phone Number, & E-mail Address, THIS WILL BE THE CARDHOLDER INFORMATION.
  - o If paying a *criminal fee*, you will enter either your *ticket number*, *citation number*, or *case number* in the blank provided at this point.
- Enter your card number and expiration date (matches address, phone number, and e-mail entered above.)
- Verify all entered information and select "Continue."
- Print or Save a copy of your confirmation receipt for your records.
- E-mail a copy of your receipt to JP1@aransascounty.org.

#### **Mailing In Payments:**

Payments can be made via <u>cashier's check</u> or <u>money order</u> and mailed to our office. Make payable to <u>JP1</u>. All money order and cashier's checks shall include your signature on the front and phone number. Be sure to keep your receipt. \*Please be advised that it will take at least *24 hours* for our office to receive your payment.

*Criminal*- You will need to know either your *ticket number*, citation number, or case number and the *amount you wish to pay*. This needs to be included on your cashier's check or money order.

\*\*Be sure to sign your cashier's check or money order before mailing! DO NOT SIGN THE BACK! \*\*

#### Mail to:

2840 Hwy 35 N Room 125 Rockport, TX 78382 JUDGE DIANE DUPNIK JUSTICE OF THE PEACE PCT 1 JP1@ARANSASCOUNTY.ORG ARANSASCOUNTYTX.GOV/JP1



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#### **Payment Drop-offs:**

Payments can be made via <u>cashier's check</u> or <u>money order</u> and dropped off <u>IN AN ENCLOSED ENVELOPE</u>

<u>ADDRESSED TO JP1</u> in the drobox at the Aransas County Courthouse. Make payable to <u>JP1</u>. All money order and cashier's checks shall include your signature on the front and phone number. Be sure to keep your receipt.

\*Please be advised that it will take at least 24 hours for our office to receive your payment.

**Criminal**- You will need to know either your *ticket number*, citation number, or case number and the *amount you* wish to pay. This needs to be included on your cashier's check or money order.

\*\*Be sure to sign your cashier's check and money order before dropping off! DO NOT SIGN THE BACK! \*\* The drop box is located on the north end of the court house parking lot. It is a silver box with a black door.

## **Drop off at Aransas County Courthouse:**

2840 Hwy 35 N Rockport, TX 78382